

Personal information

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Date and Place of Birth: 16/02/1988, Turin



Work experience

Dates: May 2017 – July 2017

Job: Short-term Assignment

Employer: International Training Centre of the International Labour Organisation

Department: Partnership Development and Resources Mobilization –PRODEV-

Job title and Responsibilities: Procurement and Project Assistant, support to Tendering Unit and Training Programs

Main tasks:

- **Procurement management:** daily screening and regular internal dissemination of funding opportunities with main EU and international Donors, support to administrative tasks related to tenders' participation and bids delivery (draft and management of administrative supporting documents, management of internal financial data)
- **Project management:** research activities and elaboration of relevant parts of project proposals, coordination with internal training programs and external business partners (i.e business meetings, call conferences);
- **Database management:** updating contents and visual configuration of the internal databases (DBs of Projects, Partners and current funding opportunities's pipeline), familiarization with Oracle Business E-Suite for the management of Purchase Orders and Requisitions.



Dates: October 2016 - current

Job: Doctoral Studies and Research Activities in Economics – ‘Vilfredo Pareto’ Program

Employer: Collegio Carlo Alberto – University of Turin

“Vilfredo Pareto” Doctoral Program in Economics, within the Doctoral School in Human and Social Sciences

Department: Economics and Statistics “Cognetti De Martiis”

Job title: PhD Student in Economics, with a Curriculum in Economics of Complexity and Innovation



Activities: **study and research activities** (attendance of curricular courses, participation to Summer Schools, seminars, workshops), **internal workshop organizations** (coordinator of the 6th edition of the WICK, Workshop of Innovation Complexity and Knowledge, hosted by CCA-UNITO)

I am currently awarded with a merit Scholarship for the PhD accomplishment, by my Doctoral School

Dates: 19/10/2015- 27/04/2016

Job: Internship

Employer: Environment Park SPA, Via Livorno n°60, 10144 Turin.




Sector/Department: Clean Tech

Job title and Responsibilities: AREA MANAGER ASSISTANT, in support to **Project Management Activities.**

Main tasks and skills acquired:

- **Support to the “Clean Tech” Area Manager** in business activities and daily agenda (meetings, call conferences and follow up, support for and during business trips)
- **Project development:** elaboration of project proposals in application to EU funding Programs, such as INTERREG MED, INTERREG ALCOTRA, and Public Tenders. The project proposal were mainly focused on **innovation-related issues** and written in English, French and Italian.
- **Project management:** managing contacts with business customers and preparation of projects interim financial review and business documents
- **Elaboration of analytical report:** outlining the state of the art and market trends of innovative technologies in several industrial sectors, such as automotive and clean tech (water, energy, circular economy)
- **Funding management:** EU project interim financial reviews
- **Event management:** organization of public events (e.g. business conferences, workshops), preparation of and participation to internal intra and inter-department meetings



<p><u>Dates:</u> 01/10/2014 - 17/04/2015 <u>Job:</u> Internship <u>Employer:</u> International Training Centre of the International Labour Organisation, Viale Maestri del Lavoro n°10, 10127 Turin. <u>Sector/Department:</u> Partnership and Program Development –PRODEV- <u>Job title and Responsibilities:</u> TENDERS OFFICER ASSISTANT, in support to Resources Mobilization And Project Management Activities <u>Main tasks:</u></p> <ul style="list-style-type: none"> • Support to the Tenders Officer in her daily activities (i.e. screening, identification and internal dissemination of European and international bidding opportunities) • Research of funding opportunities: familiarizing with and understanding of different modalities of the bidding process (tenders and grants), identification of the main international Donors –i.e. European Union, United Nations Agencies, WB, ADB, AFDB, DFID- and search for new potential ones. • Project management: background researches for project proposal and elaboration of relevant parts of the projects proposals, such as context description, capacity statement, biodata of technical experts. • Elaboration of statistical reports on the Centre’s bidding trends for the period between 2009 and 2014, by collecting quantitative and qualitative data. • Mapping of financing sources for the Centre’s training courses with participants coming from particular geographical areas –focus on ACP countries-. • Graphic activities: uploading of documents and layout systematization of the intranet, by using <i>Plone</i>. 	
<p><u>Dates:</u> 18/09/2013 – 21/09/2103 <u>Job:</u> Event Collaboration <u>Employer:</u> University of Turin, in collaboration with SELENE S.R.L., Via G. Medici n. 23, 10143 Turin <u>Sector:</u> Event management – Lecture organisation <u>Activities and Responsibilities:</u> EVENT MANAGEMENT of the 25th Convention of the “<i>European Association Of Labour Economists</i>”, set at Campus “Luigi Einaudi” of the University of Turin. <u>Main tasks:</u> reception activities, technical and organisational support during the Convention.</p>	
<p><u>Dates:</u> 27/05/2013 – 26/07/2013 <u>Job:</u> Curricular Internship <u>Employer:</u> Provincia di Torino, Corso Inghilterra 7, 10123 Turin. <u>Sector:</u> Environment and Territorial Sustainable Planning <u>Activities and Responsibilities:</u> ASSISTANCE to the staff in charge of the Environmental Impact Assessment (EIA)’s administrative procedures. <u>Main tasks:</u></p> <ul style="list-style-type: none"> • Elaboration of official administrative documents intended to the publication on the Agency’s website; • Database management: management of due registers, checking and recording customers' payments necessary for the internal EIA’s procedures; management of data related to EIA’s administrative procedures, by inserting and updating data in paper and electronic internal databases; • Web researches and analysis activities: research of the most recent local and national EIA’s regulations and analysis of the rules’ evolution and adjustments over the time. 	

Education and training

<p>October 2016 - current Enrolled in the PhD in Economics “Vilfredo Pareto”, Curriculum in <u>Economics of Complexity and Innovation</u> . University of Turin – Collegio Carlo Alberto <i>Doctoral School in Social Sciences “Vilfredo Pareto”</i> Department of Economics and Statistics “Cognetti De Martiis”, Lungodora Siena 100, 10127 Turin</p>	<p><u>Main subjects:</u> Applied Economics, Econometric Theory, Advanced Microeconomics, Advanced Macroeconomics, Economical optimisation models, Agent-based Modelling, Game Theory.</p>
<p>01/10/2011-09/07/2014 MSc in “Environmental Economics and Politics” . University of Turin, Department of Economics and Statistics “Cognetti De Martiis” -Lungodora Siena 100, 10127 Turin- <u>Final Mark:</u> 110/110 cum Laude</p>	<p><u>Main subjects:</u> Environmental Economics, International Environmental Law, Evaluation Techniques of environmental projects, Socio-political studies of environmental issues, Econometrics for Social Sciences, Economic Development Cooperation.</p>



Curriculum Vitae -Updated February 2019-

<p><u>01/10/2007-01/12/2010</u> BSc in "International Studies" . University of Turin, Department of Political Sciences, -Via Verdi 8, 10127 Turin- Final Mark: 110/110 cum Laude</p>	<p><u>Main subjects:</u> International Relations, International Law, European Union Law, International Economy Law, Political Economics, History of International Relationships, International Economy, Environmental Economics.</p>
<p><u>09/2002-07/2007</u> High School Diploma in Classical Studies, . Liceo Classico Baldessano -10022 Carmagnola (Turin)- Final Mark: 82/100</p>	<p><u>Main subjects:</u> Italian Literature and Grammar, Latin, Old-Greek Literature and Grammar, History, Philosophy, English, Mathematics, Physics, Natural Sciences.</p>

Languages: ITALIAN (mother tongue)

English	Level: C2 PROFICIENCY Certificates: . C2 EFSET Standard English Test , August 2017 at EF London. . IELTS, Academic Module , with Overall Score: 6.5 , December 2016 . "English for International Contracts, Agreements and Conventions" , May 2010 at ITC-ILO .
French	Level: B2 UPPER-INTERMEDIATE Certificates: . DELFB2 , obtained in January 2011.
German	Level: B2 UPPER-INTERMEDIATE Certificates: . Goethe-Zertifikat B2 , July 2016, GI Turin. . <u>30/05/2011 – 29/06/2011</u> : German Language Course, level A2.2, at <u>Goethe Institut of Freiburg</u> , Wilehlmstrasse 17, 79098 Freiburg in Brisgau, Germany.

Curricular and extra-curricular Courses

<p><u>10-12 January 2018</u>: FBK-IRVAPP Winter School, sponsored and hosted by Fondazione Bruno Kessler / Research Institute for the Evaluation of Public Policies. Participation to the 1st Edition of the Winter School on <i>"Advanced methods for impact evaluation"</i>, an international academic workshop with lectures on the latest methodologies and protocols of research for the impact evaluation of public policies.</p>	 <p>FONDAZIONE BRUNO KESSLER</p>
<p><u>02-07 July /2017</u>: KID2017 Summer School in Nice, sponsored and supported by CNRS France. Participation to the 6th Edition of the Summer School on <i>"Knowledge Dynamics, Industry Evolution, Economic Development"</i>, an international academic workshop and networking event, where senior Professors, young researchers and PhD students have the opportunity to present and discuss, through formal and informal sessions, their latest research works on the cross-cutting theme of innovation, with a focus on its economic dimension.</p>	 <p>CNRS CENTRE NATIONAL DE LA RECHERCHE SCIENTIFIQUE</p>
<p><u>09/2015</u>: <i>Summer School</i> in "Project Cycle Management" at ISPI, Istituto di Studi di Politica Internazionale "ISPI, Via Clerici 5, Milan. <u>Main themes addressed</u>: overview of the project cycle, with focus on project planning, identification of funding sources, pre-feasibility studies, methods for the project analysis, budget cycle management, methods for the project's evaluation.</p>	 <p>ISPI ISTITUTO PER GLI STUDI DI POLITICA INTERNAZIONALE</p>
<p><u>16/02/2010 - 11/05/2010</u>: Technical English course focused on "English for International Contracts, Agreements and Conventions", successfully completed at the ITCILO of Turin.</p>	 <p>ITC International Training Centre</p>

Social Skills

Very good ability to relate in multicultural contexts: Summer School in Nice, study visit in Germany, work experiences at the ITCILO;

Good ability to work independently and as a part of a team: several individual and team-based researches during my MSc and PhD studies, management of independently led and team-based activities during the internship at ITCILO and ENVIPARK: individual and team-based elaboration of project proposals, participation to intra/inter department meetings.

Very good written and oral communication skills: oral presentation of academic team researches during my MSc and PhD studies. During my MSc I was one of the spokespersons in charge of delivering the results of a multi-group academic published research (see in Publications for further information) during a conference aimed at the staff of the Public Local Authority "Regione Piemonte"-

Elaboration of high-quality summaries and analytical reports during the work experiences at ITCILO and ENVIPARK.

Organisation skills

Very good sense of organisation of the job: developed by writing my BSc and MSc thesis and further enhanced during the work experiences at the ITCILO and ENVIPARK: ability to work under time pressure and to deadlines, prioritisation of tasks. I am also a result-oriented and

Computer skills

<u>IT packages</u>	Level
<u>Ms Package: Office, Excel, Power Point</u>	Excellent
<u>Web-based search engines: Google Chrome et al</u>	Excellent
<u>Web-based and IT platforms and programs:</u> Synergie CTE (EU web uploading platform –for project proposal-, Plone (intranet editing program), Oracle E-Business Suite (internal accounting and management platform)	Very good, Good, Good
<u>Programming languages for ABM: NETLOGO, PYTHON</u>	Good, Basic
<u>Tools for Econometric Analysis: STATA, R</u>	Very good, Basic
<u>Other IT tools: LaTeX</u>	Excellent

Researches and Publications

Elaboration of a **research proposal** on the theme “*Smart cities and sustainable transport policies: an ex-post evaluation of an innovative sustainable urban transport policy*”, which has been **short-listed** by the Commission of the School of Doctorate in Economics “*Vilfredo Pareto*”, of the **Real Collegio Carlo Alberto** (Moncalieri –Turin-), in July 2016.

A. Novaresio, R. Bertoldo, S. Capello, E. Clerico, V. Meneghello, E. Seidita, “Infrastrutture: lo stato attuale ed i possibili sviluppi”, Capitolo 6 del testo “*Prove di Apea. Strumenti per l'evoluzione verso le Aree produttive ecologicamente attrezzate. Il caso di Pescarito*”, of Beltramo Riccardo, Vesce Enrica, edited by Freebook Ambiente online, Edizioni Ambiente., 1st August 2014.

Additional information

- . Volunteering activities at the **World Expo2015** in **Milan**: reception, guidance and front-desk activities during the international event (period 28/05/2015-10/06/2015);
- . Social volunteering with Turin-based NGOs “**Sermig**” (Since 2010) and “**Manitese**” (2012-2014) and with the local association “**Giovani per Torino**”: reception and front-desk activities during public urban events, such as **MITO** (September 2015), **18th-19th Edition of Turin Environmental Film Festival** (October 2015, June 2016).



QR Code with the link to my LinkedIn profile: